

Nathan Bruce

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Highly organized and enthusiastic professional, with a Bachelors Degree in Business & Finance, seeking a position with advancement opportunities where I can utilize my energy, enthusiasm and excellent financial skills.

PROFILE

- Exceptional presentation and interpersonal skills.
- Excellent enthusiasm, motivation and outstanding team relationships.
- Uncommon aptitude to communicate efficiently, both verbally and in writing.
- Exceptional organization and coordinating ability.
- Capability to make speedy and superb decisions and systematize thoughts in the face of time constraints and full workload.
- Outstanding capability to handle multiple tasks, set priorities and meet deadlines.
- Sound aptitude to examine and interpret multifaceted financial data.
- Sound familiarity with international finance.
- Greatly skilled in Computer application e.g. MS Excel, MS Word, MS PowerPoint and Acrobat.
- Fluent in both, Arabic as well as English.

PROFESSIONAL EXPERIENCE

INTERNATIONAL INVESTMENT GROUP

MARKETING OFFICER

JAN 2008 – PRESENT

- Develop and implement marketing strategies to meet business growth and profit objectives.
- Analyze markets for business trends and market insights.
- Maintain a keen awareness of the company's vision, direction, its programs and initiatives at all times.
- Acted as admin officer in one of the subsidiaries of the company. In charge of the daily administrative affairs of the staff such as attendance, compensation, leaves and the like.
- Attended to the stockholders inquiries in the mentioned subsidiary in connection with company financial statements, financial status, strategies etc.

KUWAIT FINANCE HOUSE

BANKING SUPERVISOR

JAN 2005 – JAN 2007

- Promoted company products and services e.g. Bank Accounts, Fixed Deposits, Credit Cards etc.
- Establish and maintain effective relationships with new and existing customers, establishing their needs and advising on the suitability of services.
- Represented the bank within the wider community.
- Awarded as one of the best employees for the third quarter 2005 and first quarter 2006, as rated by the Service Quality Unit.

EDUCATION DETAILS

KUWAIT UNIVERSITY

BACHELOR OF BUSINESS AND FINANCE

JUL 2004

COURSES

PORTSMOUTH LANGUAGE COLLEGE, U.K

BUSINESS & GENERAL ENGLISH

JUN 2008 – JUL 2008

KUWAIT UNIVERSITY

CFA LEVEL 1 (5 MONTHS)

JAN 2007 – JUN 2007

KUWAIT UNIVERSITY SECURITY TECHNICAL ANALYSIS (1 WEEK)	AUG 2006
HUMAN INVESTMENT CORP. PRINCIPLES OF INVESTMENT (1 WEEK)	FEB 2006
KUWAIT COMPUTER SOCIETY TRADING SECURITIES IN AMERICAN AND INTERNATIONAL MARKETS. (1 WEEK)	JUL 2001

PROFESSIONAL MEMBERSHIPS

- Member of Kuwait Economic Society 2008.
- Member of Public Authority Of environment Protection since 1999.
- Member of Kuwait Diving Team since 1999.

REFERENCES AND SUPPORTING DOCUMENTS WILL BE FURNISHED IF REQUIRED